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## Windows Server System Administrator

DirectViz Solutions, LLC, a high-level strategic consulting services firm that meets mission needs for commercial and government clients, is seeking a full-time Windows Server System Administrator to support the Defense Information Systems Agency (DISA) headquarters in Fort Meade, MD. DISN capabilities are functionally a system-of-systems entity that is in a continuing sustainment phase of its life cycle. This effort will provide system testing support to the Defense Information Systems Agency (DISA).

### Responsibilities:

- Plan, install, build, manage, support, configure and test server infrastructure components and connectivity;
- Identify physical facility requirements needed to operate server infrastructure components (i.e. floor space, equipment clearance, electrical, cooling, cabling,);
- Provide primary system administration, configuration, and troubleshooting of the Windows servers environment and performance issues. Consulting services and support for release package testing, installation, deployment and operation. Troubleshooting and technical support services for server infrastructure and Applications;
- Maintain server security in compliance with Department of Defense (DoD) and supporting vendor requirements;
- Perform 24x7 on call duties on a rotation basis with the other system administrators. Proactive capacity planning, including short term and long-term trend analysis, ensuring all server infrastructure devices are monitored for capacity and stability. Daily system monitoring, verifying the integrity and availability of all hardware, server resources, systems and key processes, reviewing system and application logs, and verifying completion of scheduled jobs such as backups;
- Analyze Windows Systems, check processes and log files, and retrieve and review information contained within logs for troubleshooting. Apply OS patches and upgrades on a regular basis, and upgrade administrative tools and utilities. Configure / add new services as necessary;
- Monitor and troubleshoot backups, scheduled jobs, and be able to monitor systems and processes and take proactive action;
- Install new / rebuild existing servers and configure hardware, peripherals, services, settings, directories, storage, etc. in accordance with standards and project/operational requirements. Perform system changes following existing change management processes;
- Demonstrate the ability to time-manage and prioritize, take a proactive approach to improving services, and have an innovative and keen interest in learning new technologies;
- Interface directly with end users and other IT groups to ensure complete resolution of server issues reported through the Help Desk tracking system.

### Requirements:

Must be a clearable U.S. Citizen, able to obtain a Government Security Clearance of Top SECRET

Minimum 5 years' proficiency in managing and administering Windows Server (e.g. 2008, 2008 R2) and hardware infrastructure  
Strong Grasp of Active Directory, Group Policy, DNS, DHCP, File Services and Security  
Design and implementation of complex Active Directory environment focusing on cross-domain functionality, GPO driven policies, and user/group management

Experience with working with and configuring services such as SMTP, DNS, IIS and comfort managing third party applications  
Strong understanding of Network Fundamentals  
Hardware: Understanding of server hardware (AMD and Intel), CPU architectures, and performance tuning. HP server knowledge, a plus  
Strong written and verbal communication skills  
Availability for 24X7 on call support  
DoD Information Assurance Vulnerability Alerts (IAVAJ) patching security a plus

Bachelor's degree in Management Information Systems / Computer Science or equivalent experience and a minimum of 5 years of related experience

Certifications required by 8570.1 which may include Security+ or higher

Microsoft operating system certification is a plus  
Public Key Infrastructure knowledge is a plus  
Virtualization experience is a plus

### Desired Skills

Experience in VMware, vSphere (ESXi) and vCenter technologies.

**To apply to this position, please email [jobs@directviz.com](mailto:jobs@directviz.com)**

Web: [www.DirectViz.com](http://www.DirectViz.com) | Tel: 703.662.0099 | Fax: 703.662.0440  
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